

City of Los Angeles, Department of Recreation and Parks,  
Camping Section

**GRIFFITH PARK BOYS CAMP**

4730 Crystal Springs Drive  
Los Angeles, CA 90027  
(323) 664-0571  
gp.boyscamp@lacity.org



***BE AN***

***ACTIVITY LEADER***

***STAFF MEMBER THIS SUMMER!***

“Million Trees Los Angeles”

# **CRAFTS SPECIALIST, DRAMA SPECIALIST, FIRST AIDE SPECIALIST, NATURE SPECIALIST ROPES AND CHALLENGE COURSE SPECIALISTS**

**WANTED:** Dedicated, hard-working, men and women for a rewarding job working with children.

**DESCRIPTION OF CAMP:** Griffith Park Boys Camp is located in the hills of Griffith Park, next door to the L.A. Zoo. Operated by the City of Los Angeles Department of Recreation and Parks, the camp first opened in 1926 and became an all boys camp in 1951. The facility includes 13 cabins (sleeping 11 people each), restrooms, showers, arts-n-crafts center, archery range, swimming pool, hiking trails, wilderness/outdoor program, campfire ring, ball field, and a historic lodge and dining facility.

**THE CAMPERS:** Griffith Park Boys Camp operates year-round programs for the youth and families of Greater Los Angeles and surrounding cities. During the summer months, the camp operates a traditional residential camping program for boys ages 7-14. Our goal is to provide a memorable camping experience to all boys that attend. We graciously receive assistance from community organizations that share our goal and each summer share with hundreds of boys the excitement of resident camp.

**SUMMER CAMP:** Summer camp consists of eight(8) to ten(10) weekly sessions (running Monday-Saturday), consecutively from late June through late August. Each session has a theme with corresponding activities, and a weekly field trip. Camp days usually start at 7:00AM (raise & shine) and end at 8:30PM (get ready for bed).

## **QUALIFICATIONS**

- \* Male/Female, at least 18 years of age with a High School Diploma, or equivalent, and/or experience with children. Experience in camping preferred.
- \* Experience and proven ability in working with and supervising children and staff.
- \* Initiative and ability to create, operate, maintain and evaluate assigned program area.
- \* Ability to relate to ones peer group.
- \* Ability to accept supervision and guidance.
- \* Good character, integrity and adaptability.
- \* Enthusiasm, sense of humor, patience and self-control.
- \* Current certification in CPR and First Aid. (or able to have certification by start of camp)
- \* Good judgment and sound decision-making skills.
- \* Unlimited potential for acting silly and creating a fun and safe environment.
- \* "Bag of tricks" for rainy days.
- \* Never-ending supply of enthusiasm and motivational tools.

## **GENERAL RESPONSIBILITIES**

- \* To identify and meet camper needs in an all day and overnight camp environment.
- \* To design and operate a successful camp program.
- \* To assist with staff administrative role.
- \* To take an active role in the overall operation of a safe and fun camp environment.
- \* To have fun, learn new skills and grow as a person (alongside staff and campers).
- \* More specific responsibilities will be discussed during interview and staff training.

## **SELECTION PROCESS**

1. Fill out an application and submit it to the Program Director at:  
By mail: 4730 Crystal Springs Drive, Los Angeles, CA 90027  
By fax: (323) 913-4170  
In person: call the camp office for direction (323) 664-0571.
2. You will be called to make an appointment for an interview and tour of the camp.

**WORK WEEK** \* Variable schedule dependant on program needs.

## **SALARY**

- \* Activity Leaders start at \$10.00-\$15.00 per hour.
- In addition to a paid salary, you will receive meals, staff attire, and free admission on all field trip destinations.

Last day to apply: May 15, 2009

## Griffith Park Boys Camp Staff Application

(Please print or type)

Name: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Permanent Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
Number and Street City State Zip Area/Number

School Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
(If different from above) Number and Street City State Zip (If different from above)

Position you are applying for \_\_\_\_\_

Can you perform the essential functions of the job for which you have applied, with or without reasonable accommodation? YES \_\_\_\_\_ NO \_\_\_\_\_

Are you currently CPR/First Aid certified? YES \_\_\_\_\_ (if yes) exp. Date \_\_\_\_\_ NO \_\_\_\_\_

Do you have a valid Driver's License? YES \_\_\_\_\_ State: \_\_\_\_\_ NO \_\_\_\_\_

Summer Dates Available: From \_\_\_\_\_ To \_\_\_\_\_

### EDUCATION

Years	School	Major Subjects	Degree Granted

### PAST EMPLOYMENT

Dates	Employer	Address & Phone	Nature of Work	Supervisor	Reason for leaving

### CAMP/ CHALLENGE COURSE/ ACTIVITY EXPERIENCE

Dates	Camp	Director	Address	Camper or Staff

### REFERENCES (Give the names/addresses of 3 persons [not relatives] having knowledge of your character, , experience and ability)

Name	Address and City	Phone

Last day to apply: May 15, 2009

In the following list, put numeral "1" before those activities you can organize and teach, "2" for those activities you can assist in teaching, and "3" for those which are just a hobby.

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|---|--|--|
| <input type="checkbox"/> Climbing/Rappelling  | <input type="checkbox"/> Ropes Course    | <input type="checkbox"/> Campfire Programs     |
| <input type="checkbox"/> Jewelry making       | <input type="checkbox"/> Leather Work    | <input type="checkbox"/> Nature Crafts         |
| <input type="checkbox"/> Painting             | <input type="checkbox"/> Photography     | <input type="checkbox"/> Woodworking           |
| <input type="checkbox"/> Hiking               | <input type="checkbox"/> Orienteering    | <input type="checkbox"/> Outdoor Cooking       |
| <input type="checkbox"/> Folk Dancing         | <input type="checkbox"/> Drama           | <input type="checkbox"/> Skits and Stunts      |
| <input type="checkbox"/> Song leading         | <input type="checkbox"/> Guitar          | <input type="checkbox"/> Forestry              |
| <input type="checkbox"/> Archery              | <input type="checkbox"/> Baseball        | <input type="checkbox"/> Basketball            |
| <input type="checkbox"/> Soccer               | <input type="checkbox"/> Track and Field | <input type="checkbox"/> Low Ropes Initiatives |
| <input type="checkbox"/> Volleyball           | <input type="checkbox"/> Swimming        | <input type="checkbox"/> Teambuilding Games    |
| <input type="checkbox"/> Karate/Martial Arts  | <input type="checkbox"/> Game leading    |  |
| <input type="checkbox"/> Newspaper Production | <input type="checkbox"/> Science         |  |
| <input type="checkbox"/> Storytelling         | <input type="checkbox"/> Astronomy       |  |
| <input type="checkbox"/> Other _____          | <input type="checkbox"/> Other _____     | <input type="checkbox"/> Other _____           |

**Please carefully consider your answers, and answer completely on the questions below.**

Why do you want to be a staff member at Griffith Park Boys Camp?

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What do you expect to gain from the camp experience?

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What differences can a well-run camp make in the life of a child?

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I authorize investigation of all statements herein and release the camp and all others from liability in connection with the same. I understand that, if employed, I will be an at-will employee and that any agreement to the contrary must be in writing and signed by the director of the camp. I also understand that untrue, misleading, or omitted information herein, may result in dismissal, regardless of the time of discovery by the camp.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**This is an application and does not guarantee a position as a camp staff member!**

Return to: Griffith Park Boys Camp, 4730 Crystal Spring Drive, Los Angeles, CA 90027

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