

**CITY OF LOS ANGELES
DEPARTMENT OF RECREATION AND PARKS**

August 31, 2009

ADDENDUM NO. 4

**TO THE CONTRACT DOCUMENTS
FOR THE FOLLOWING REQUEST FOR QUALIFICATIONS:**

**PRE-QUALIFIED ON-CALL GOLF COURSE ARCHITECTURAL CONSULTANT
(GA-01)**

LABAVN CONTRACT ID 7683

Addendum No. 4 is hereby issued for the RFQ for pre-qualified golf course architect (GA-01):

MODIFICATION NO. 1

Pre-bid question: What is acceptable confirmation that a letter to a potential subconsultant (minority, women, or other owned business) was successfully faxed to the recipient as part of the Good Faith Effort?

Answer: The fax transmission confirmation report needs to include an image of the request letter as well as the transmission information in order to verify that the request letter was faxed. We understand that some companies use computer programs or web based services to send faxes directly from their computers/website to the recipient's facsimile machine and receives an email acknowledging that the document was successfully sent. The confirmation receipt resembles an e-mail and lacks the image of the letter sent therefore, this would be unacceptable as documentation. Please refer to the example of an acceptable fax transmission confirmation report for Indicator 5, Attachment 8 of the RFQ package and use it as a reference to judge whether your fax transmission confirmation report would be acceptable as part of the Good Faith Effort process.

THE BOARD OF RECREATION AND
PARK COMMISSIONERS



MICHAEL A. SHULL
Superintendent
Planning and Construction

MS/JW/dt

cc: James Ward, Golf Manager, RAP-Golf
David Takata, Project Manager, RAP-Golf
Board Recreation and Park Commissioners
All Plan Holders
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