

**GRIFFITH PARK SPECIAL EVENTS AND FUNDRAISERS  
(Adopted 01/09)**

Includes any event where the general public is invited to attend.

**Facility Use Fees**

*100% to the Department of Recreation and Parks General Fund Account*

<u>Anticipated Attendance</u>	<u>Use Fee (Free Admission)</u>	<u>Use Fee (Admission Charged)</u>
1 – 100 persons	\$150.00	\$300.00
101 – 300 persons	\$300.00	\$600.00
301 – 500 persons	\$500.00	\$1,000.00
501 – 800 persons	\$800.00	\$1,600.00
801 plus persons	negotiated*	negotiated*

\* Superintendent of the Griffith-Metro Region will determine the Use Fee for events over 800 persons.

**Vendor Fees**

*100% to Griffith Park Events MRP Fund Account*

		<b>Per day per activity area (10 x 10 equivalent)</b>
Public Agency/Education booths (no sales of any kind)	-	No Fee
Non-Profit Organizations (may have sales)	-	\$ 60.00
For-Profit Organizations (may have sales)	-	\$120.00
Commercial Entities (purpose is display of company logo, product, name, and/or commercial sales are conducted)	-	\$240.00

**Cancellation Fee**

*100% to Griffith Park Events MRP Fund Account*

61 + days prior to event	-	50% of deposit
60 or less days prior to event	-	100% of deposit

**Payment of Fees**

The total amount of all fees and deposits due shall be paid in full at least 60 days prior to the scheduled date of use; otherwise the reservation may be cancelled.

**Refundable Damage/Cleanup Deposit**

Minimum flat rate refundable deposit of \$500.00

*Principal Grounds Maintenance Supervisor or Appointed Designee may increase this amount depending on size or scope of event.*

**Special Use**

*100% to the Department of Recreation and Parks General Fund Account*

Special use of the Crystal Springs Picnic Grounds is available to other City Departments at a fee of \$200.00 per day, Monday through Friday only. The maximum capacity of the area is 800 persons. Staff fees may be charged based on size and scope of use.

**GRIFFITH PARK SPECIAL EVENTS AND FUNDRAISERS** – (continued)

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**Staffing**

All Special Events and Fund Raisers will require a Park Event Monitor, Park Maintenance and Security staff. See Griffith Park Service Fees.