

City of Los Angeles Department of Recreation and Parks  
**Encino Community Center**  
4935 Balboa Blvd., Encino, CA 91316  
**Phone:** (818) 995-1690 \* **Email:** [encino.communitycenter@lacity.org](mailto:encino.communitycenter@lacity.org)

**Martial Arts Instructor - (Recreation Instructor)**

**Job Description:**

Must hold a black belt, have the knowledge, experience and ability to instruct Martial Arts to students ranging from ages 3yrs-adults/seniors.

**Description of Duties/Responsibilities:**

Candidates must have the ability to teach students in skill levels ranging from beginning-advanced. Instructors must know the history, traditions and values of the martial art so that they can pass them on to their students. Instruction should include correctly demonstrating the techniques in a safe way, practice on strikes, sparring, kicks, self-defense techniques, stretching, conditioning, flexibility, body awareness, and develop character in students.

This position requires planning and preparing age appropriate and skill level instruction/materials as well as responsible for ensuring the care, safety, and well-being of all students in the class. This position also requires setting up and taking down program/activity equipment & any other program/activity related materials. This position requires active participation in all aspects of the program including the ability to stand for prolonged periods, walk long distances, frequent bending and crouching, and lifting equipment up to 45 pounds.

**Position Requirements:**

- ✓ Knowledgeable and experienced in martial arts.
- ✓ Must hold a black belt in the art teaching.
- ✓ Must have the ability to teach students in skill levels ranging from beginning-advanced.
- ✓ Must provide and maintain a punctual and consistent work schedule.

**Available Days / Hours:**

Depends on candidate's schedule, room availability, and class enrollment.

**To Apply:** Send resumes to or apply with: **Cynthia Dib** c/o  
Encino Community Center  
4935 Balboa Blvd.  
Encino, CA 91316  
**E-mail:** [cynthia.dib@lacity.org](mailto:cynthia.dib@lacity.org) / **Phone:** (818) 995-1690 office

**Last Day to Apply:** Open bulletin until all positions are filled.